

ANNUAL GENERAL MEETING

Alliance for Health Promotion (A4HP)

Geneva, 28 November 2013, 15:00–17:00
Alliance Office, 48 Grand-Montfleury, 1290 Versoix, Geneva

Draft Minutes

1. Opening and welcome

Bernard Kadasia opened the AGM, welcomed the members for joining this year's annual meeting and thanked for their commitment to the Alliance for Health Promotion (Alliance) throughout the year.

2. Adoption of the Agenda

The 2013 Board Meeting agenda was adopted.

3. Minutes of the last Annual General Meeting, 2012

The Minutes of the 2012 Annual General Meeting held on 19 November 2012 were approved.

4. Adoption of the Annual Report, Financial Report and Auditors Report

a. Annual report

The Secretary prepared the annual report which summarized the major activities carried out by the Alliance this year: an informal NGO Consultation during the WHO EB with a guest speaker (21 January), the Annual Briefing at the World Health Assembly (21 May) in collaboration with REPSSI (Regional Psychosocial Support Initiative), the participation of the Alliance at WHO 8th Global Conference on Health Promotion in Helsinki (10-14 June) and the second Regional Workshop on Health Promotion held in Kitale, Kenya (9 August).

Luc Besançon, CEO and General Secretary of FIP was elected Vice-President by the Board in August 2013 which was approved by the AGM.

The Annual Report will be made public on the Alliance website.
The Newsletter of the Alliance has been distributed along with the final programme of the 3rd Health Promotion Forum to be held in the WHO the following day, on 29 November.

b. Financial report

The financial report were reviewed and commented by all Board members. It was expressed that the Alliance's expenditures are higher than the income. This may affect the sustainability of the organization in the following fiscal year. Moreover, only 9 members are paying their annual fees.

- Joanna informed the Annual General Assembly that she is resigning from her role as Treasurer. Replacement should be sought in the next few

months. In the meantime, the functions of Treasurer will be ensured collectively by all the Board members

- Special appreciation was expressed for the financial support of
 - REPSSI contributing to the reception organised at the Annual Briefing in May,
 - the State of Geneva (Chancellerie) contributing to a reception at the 3rd Health Promotion Forum, 28 November and
 - the Federation of Migros Geneva for the lunch at the 3rd HP Forum, 29 November 2013

The Annual General Assembly adopted unanimously the following decisions:

- To ensure that the accounts presented to the Annual General Meeting are closed, to change the reporting period from “January to December” to “October to September”. As a transition period, for the year 2014, the accounts presented to the 2014 Annual General Meeting will cover only the period from January until September 2014.
- To improve the format used to report the accounts to the Annual General Meeting
- To develop a new membership strategy to attract new members and retain current members.
- Comments should be integrated in the Financial report to explain specific cost items
-

c. Auditor’s Statement

The current auditor, Seamogano Manowe, works on a voluntary basis and is happy to continue her role of auditor for the following year. She offered to modernize the Alliance’s accounting system.

The AGM approved the appointment of the Auditor.

During the meeting, one raised the issue of hiring a professional external auditor, should the Alliance wish to apply for additional funding in the future. Some funders require the hire of a professional external auditor.

The Board will investigate on the pros and cons of the professional external auditor.

5. Exchange with members – updates on recent and future activities

The Board members discussed the status of several members and the ongoing discussions carried with a few potential members.

Charles Senessie, President of AEMRN announced in a letter to the President his resignation from the Board.

In regards to the International Federation of Red Cross (IFRC) it was made clear that they cannot become a member of the Alliance due to their structure and special status (not an NGO, a semi-governmental organisation). It was agreed that the Alliance needed to have a clear strategy of their mission and role as the Board members talk to potential members.

The Alliance has one new member from Austria. The name is: African Women's Organisation in Vienna.

Joanna will follow up with Riders for Health, a potential member organization based in South Africa which expressed interest in the Alliance activities.

It was agreed to circulate the MoU between the NGO Forum for Health and the Alliance after approval by the Board. This agreement aims at regulating the conditions of sharing the office. Apart from that the NGO Forum has suggested to explore areas of a closer collaboration between the two organisations.

Gratitude was expressed to the State of Geneva for providing the office space in the Villa Grand-Montfleury free of charge. As the contract will expire 1 August 2014 it was agreed to seek for the prolongation of the lease (subsidized rent) for another two years.

6. Workplan and Budget 2014

The document presented should be reformatted to reflect better:

- the activity plan based on organizational objectives and
- costs involved in a budget estimate as well as a financial plan indicating expected sources of income

7. Any other business

Bernard Kadasia thanked Gabriella for coordinating the activities and running the office on a voluntary basis.

Participants:

Bernard Kadasia, President (IAS)
Luc Besançon, Vice-President (FIP)
Joanna Koch, Treasurer (ACWW)
Gabriella Sozanski, Secretary (IHCO)
Sonia Heptonstall (SCI) member of the Board
Myrna Lachenal (WFMH) member of the Board
Annemarie Lüdi (IFHE)
Ella Nkanagu, Volunteer

Apologies:

Berhane Ras-Work (UFER)
Charles Senessie (AEMRN)
Ron Kirk (Life University USA)
Dr. Pandurangi (CAMHADD India)
Jacqueline Heinen (ICSW)
John Tomaro (AKDF)
IFMSA Presidentt
IPSF President